

# Withernwick Parish Council

## VACANCY

### Parish Clerk/Responsible Financial Officer

This is a very interesting opportunity to get (more) involved in matters of the Parish, the Council and the procedures behind the scenes.

The Council is seeking a replacement for the current post-holder who is retiring. The successful candidate will have good all-round administrative skills, experience of working in a financial setting and is IT literate (Microsoft Outlook, Word and Excel).

Self-motivation and good communication skills are also important.

Some evening work will be required.

Average earnings are around £250 per month.

Applicants should ideally hold the CiLCA qualification although training will be given and financially supported in order to undertake this training.

Please submit a written application/CV/expression of interest to:-

Phil Wilson (Clerk)  
Withernwick Parish Council  
2 The Stockyard, Enholmes Farm,  
Patrington  
HU12 0PR.

For an informal chat please contact

[clerk@withernwickparishcouncil.org.uk](mailto:clerk@withernwickparishcouncil.org.uk)  
or 01964 630576