

WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR MR NORMAN WILKIE

CLERK: MR P L WILSON CPFA
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Minutes of a Meeting of Witherwick Parish Council Held in St Alban's Church on 25th April 2012 at 7.00pm

PRESENT: - Parish Councillors: Mr N Wilkie (Chair), Ms D Dickinson (Vice Chair), Mrs D Carr, Mr C Sharp, Mr J Mann and Mr S Croft.

ALSO IN ATTENDANCE:-

(for Item 1): Mr P Harrison (EnergieKontor), Mr P Holden (C A Blackwell (Contracts) Ltd), Mr P Fairfield and Mr P Jamieson (Ellerby Parish Council), Mr M Soper (Withernwick Community Association), Mr A Dunn (Hatfield Parish Council)

(for Item 3): Mrs A Wood and Mrs C Humphrey (Withernwick Ladies Group)

(for Items 4 iii and 7 iii): Mr D Smith and Mr A Fawcett (Withernwick Parochial)

CLERK: - Mr P L Wilson

1. WITHERNWICK WIND FARM

The representatives from the Developer and the Main Contractor updated the Council and others on the current position as follows:-

- i. The Section 106 Agreement was now within a 2 month cycle at ERYC. Monies will be distributed via the Panel.
- ii. A newsletter containing regular updates is to be widely distributed to nearby residents, with larger parts of the project forming press releases.
- iii. Construction is due to start in May. It was noted that although there were no transport issues to date, only smaller vehicles have been utilised so far. Construction would mean heavier vehicles and it was confirmed that these would not travel through the village.
- iv. The next update for the Council is due for June 2012.

The Council **noted** these items and **thanked** Mr Harrison and Mr Holden for their attendance. The Council and other representatives impressed upon Mr Harrison and Mr Holden that a regular and proactive dialogue with the residents during the life of the project was essential, as was speedy action if problems are perceived. Mr Harrison and Mr Holden agreed and committed to ensure this. The Council **instructed** the Clerk to contact ERYC for details of the Section 106 process.

2. POORS CHARITY

As the representative from the Poors Charity was unable to attend, the Clerk updated the Council:-

- i. The Charity is offering to sell the old village hall site to the Council for £1, subject to agreement of the Charities Commission and would like the Councils response.
- ii. The building will cost around £5,000 to demolish and the Charity's funds will not cover this.
- iii. The Charity does not wish to increase its trustees with a representative from the Council

The Council **resolved unanimously** to investigate the potential acquisition further and **instructed** the Clerk to inform the Charity and to request availability of Charity funding towards the demolition of the existing building. It **noted** the decision on a Council representative.

Initials

3. TREE PLANTING IN THE VILLAGE

The representatives from the Ladies Group requested the Councils permission to plant 2 silver birches in the burial ground, each with a small plaque. One is to mark the Queens Diamond Jubilee and one in memory of Nora Spencer, a former member of the Group. The Council **resolved unanimously** to give permission.

4. PARISHIONERS QUESTIONS

Questions / comments were as follows:-

- i. Weeds were reported as coming up through the churchyards paths. The Clerk agreed to inform the contractor.
- ii. The War Memorial was reported as needing a tidy up. The Council **agreed** to consider this.
- iii. Remembrance Day – the Church representatives asked if the Council wished to re-instate its involvement in the laying of a wreath at the War Memorial. It was **unanimously agreed** that with effect from November 2012, and on an annual basis, the Council would purchase the wreath from the Royal British Legion and take part in the ceremony, with the Chair of the council laying the wreath.
- iv. There were a numbers of appreciative comments from parishioners about the daffodils planted by the Council earlier this year. The comments were **noted**.

5. APOLOGIES

Apologies were received from Cllrs M. Grove and E. Grove. The Council **gave consent** for Cllrs Grove and Grove to be absent from this meeting.

6. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None.

7. MINUTES OF THE LAST MEETING

The minutes of the meeting of 28th March 2012 were **approved** as a true and correct record.

8. MATTERS ARISING FROM THE MINUTES

- i. Minute 159 i – The Clerk reported the grant data receipt.
- ii. Minute 159 iii – The Clerk reported notification that speed surveys were due to be conducted in the village during April / May. This was **noted and welcomed**. The notification also asked if any councillors wished to be involved in the Community Road Watch Scheme – Cllrs Wilkie and Sharp volunteered.
- iii. Minute 166 i – the Clerk reported that the Church would make no charge, but would appreciate donations towards heat and light. The Clerk also reminded the Council that it had been paying between £12 and £15 per meeting for the schoolrooms. The Council **unanimously resolved** to accept the invitation to use the church for the foreseeable future and to donate £15 per meeting.

9. FINANCE

i. The following payments were **approved**:

- i. HAPS – Grass-cutting for March - £120.80
- ii. P. Wilson (Clerk) net pay for March - £212.98.
- iii. HMRC (via Post Office) for PAYE deducted from March pay - £53.00.
- iv. P. Wilson (Clerk) – expenses for March / April - £162.93.
- v. SLCC training day on 18 April for Clerk on Cemetery Legal Compliance - £114.00.

Initials

- vi. Murray Hills Solicitors for abortive legal costs re Schoolrooms purchase - £225.00.
- vii. Information Commissioner for data protection registration - £35.00.

Total payments £923.71

- ii. The Clerk summarised the 2011/12 financial year end information circulated with the agenda and submitted the Annual Return for approval of the Return, associated accounts and the Annual Governance Statement. He also reminded the Council that the intention was, subject to Council approval, to submit the Return for Internal Audit in a day or so in order to meeting the deadline to the Audit Commission of 24th May 2012. The Council **unanimously resolved** to approve the Return, the Accounts and the Governance Statement for 2011/12, noting the final surplus of £1,221 and reserves carried forward of £14,210 and **thanked** the Clerk for their timely completion. With reference to the level of reserves carried forward and the requirement to explain the value as it is more than double the precept, the Council **unanimously resolved** to approve the Reserves Statement and to ring fence £10,000 of those reserves in a Premises Acquisition Fund.
- iii. The Clerk reported that it is the intention to commence submitting budgetary control information for 2012/13 starting at the June meeting. The Council **unanimously resolved** to approve this approach.

10. COMPOSITION OF THE COUNCIL

The Council considered the verbal report of the Clerk concerning the vacancy on the Council. The Council **unanimously resolved** to continue advertising the vacancies.

11. OTHER ITEMS OF INFORMATION

The Clerk reported on a range of correspondence that he held details for reference. **The following decisions were made**

- i. The Clerk reported on the receipt of grant data from Karen Wood at ERYC. The Council **unanimously agreed** to request changing the snow clearance grant received but not used to the purchase of 3 grit bins, subject to price, to be sited at the junction of east Lambwath Road and West Lambwath Road, on the Great Hatfield Road at the Beverley Road crossroads and along West Lambwath Road. It was also **agreed** to investigate acquiring £2,000 towards the Old Village Hall site. The Clerk was **instructed** to pursue this.
- ii. The Clerk reported on the receipt of the annual insurance premium data. He reported that he intended to seek alternative quotes, including as part of a Long Term Agreement. The Council **unanimously resolved** to approve this approach.

12. ANY OTHER BUSINESS

Damage to the new posts on the Aldbrough was reported. The Clerk agreed to contact ERYC (subsequent to the meeting, this was reported during the Street Scene Walkabout).

13. DATE OF NEXT MEETING

It was confirmed that the date of the next meeting is 23rd May 2012, 7.30pm. Advance apologies were received from Cllrs Dickinson and Carr.

Meeting closed 8.15pm

Signed (Chair)

Date