

WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR MR ANTHONY CROOK

**CLERK: MR P L WILSON CPFA
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**Minutes of a Meeting of Witherwick Parish Council
Held in the School room on 20th July 2011 at 7.30pm**

PRESENT: - Parish Councillors: Mr A L Crook (Chair), Mr N Wilkie (Vice Chair), Mrs D Carr, Ms D Dickinson, Mr M Grove and Mrs E Grove.

CLERK: - Mr P L Wilson

34. PARISHIONERS QUESTIONS

Questions concerning the following were raised, and the Council duly considered the items later in the meeting

- i. The poor condition of the paths in the Churchyard.
- ii. The poor condition of the steps up to the Churchyard.
- iii. The future of the Schoolroom.

35. APOLOGIES

There were no apologies.

36. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor E. Grove and Councillor M. Grove declared their potentially prejudicial interest in a planning consultation in respect of Bridge View Cottage (see Minute 40 (i)), **and took no part in the debate at that point.**

37. FUTURE OF THE SCHOOL ROOM

Following the Council's consideration of the various comments and questions from Parishioners, **it was unanimously agreed** that the School Room was a vital community asset, the use of which is not redundant and that it should be retained as such. The Council **instructed the Clerk** to write to the Methodist Church representatives, prior to their next meeting on 19th September, expressing the Council's wish to be involved in any changes in ownership / occupation arrangements, and to include the Council's agreement to explore the purchase or lease of the building from the Church.

Initials

38. ST. ALBAN'S CHURCH

- i. In response to the parishioner's comments concerning the poor condition of the paths, **it was agreed** to arrange for the contractor to clear existing weeds and add preventative maintenance to the contract.
- ii. In consideration of the poor condition of the steps up to the churchyard, the Council **agreed to assist** the church in finding a solution which should include disabled access considerations. Further consideration would emanate from a site meeting of all Councillors immediately prior to the next Parish Council meeting.

39. MINUTES OF THE LAST MEETING

The minutes of the meeting of 15th June 2011 were **approved as a true and correct record and duly signed by the Chair.**

40. MATTERS ARISING FROM THE MINUTES

Following her investigations into the Open Space consultation being arranged by ERYC, Councillor D Dickinson agreed to pass to the Clerk relevant comments.

41. COMPOSITION OF THE COUNCIL

The Council considered the verbal report of the Clerk concerning the 3 vacancies on the Council. The Council **resolved** to accept the offers of **Mr. C. Sharp and Mr J. Mann** for co-option on to the Council and further **resolved** to further consider the remaining 1 vacancy at the next meeting.

42. PLANNING ISSUES

- i. The application for change of use of land at Bridge View Cottage was considered (Cllrs E. and M. Grove took no part in the debate) and it was **resolved** to recommend approval.
- ii. The application for the erection of a single storey garage at The Old Vicarage was considered and it was **resolved** to recommend approval subject to new brick and slates/tiles matching existing.
- iii. The application for the erection of a building for use as a bat roost at land south of White Hill Farm was considered and it was **resolved** to recommend approval.

43. FINANCE

- i. The following payments were **approved**:
 - i. HAPS for grass cutting - £120.80.
 - ii. Withernwick Methodist Account for use of school rooms - £121.50.
 - iii. P. Wilson (Clerk) – net pay for June - £170.36.
 - iv. HMRC for PAYE deducted from payment to Clerk - £42.40.
 - v. Mr. D.S.Walker for internal audit services - £80.00.
- ii. The Council **accepted** the update verbal report of the Clerk concerning the accounts and Annual Return for 2010/11 and **noted** that these had been submitted for Internal Audit by 17th June 2011. The Council **noted** that this internal audit had been completed and that the annual report had now been sent to the Audit Commission.
- iii. The Council **noted** the Clerk's draft budget submission totalling £1,230 credit and **resolved** to further consider this at the next meeting with the addition of £500 for Grass Cutting etc and £250 for training, resulting in a net credit budget of £480.

44. WITHERNWICK BURIAL GROUND

The Council **resolved** that the 3 remaining keys should be held by the Clerk, Cllrs E and M Grove (shared) and Cllr D Dickinson. It was also **resolved** that relatives of deceased could, on application to a councillor, purchase a key at cost.

Initials

45. LOCAL PARISH PATHS PARTNERSHIP

- i. It was **resolved** that the Clerk should arrange a submission for 2011/12 based upon the work completed in 2010/11 as soon as the quote from J Allinson was received.
- ii. It was also **resolved** that the Clerk should write a sympathetically worded letter to a land owner adjacent to the Baulk pointing out the debris and offering assistance for its removal.

46. HIGHWAYS

There was nothing to report.

47. WAR MEMORIAL

The Council considered comments from a parishioner at a previous meeting concerning the condition of the memorial and its entries. The Council **agreed** to include an inspection prior to the site visit at the churchyard (see minute 38 ii).

48. COMMUNITY EMERGENCY PLAN

It was **agreed** to defer this to the next meeting. Cllr m. Grove agreed to obtain some examples.

49. OTHER ITEMS OF INFORMATION

The Clerk reported on a range of correspondence that he held details for reference. **The following decisions were made**

- i. The Council **noted** the Village Taskforce update and **agreed** to request more daffodil bulbs be provided / planted in hedgerows around the parish
- ii. The Council **noted** the request for information concerning opportunities for children in the parish and **agreed** to include the Halowe'en Party, the Christmas Party, the Easter Egg Treasure Hunt and the Village Fete.
- iii. The Council **agreed** to the Clerk undertaking training "Working With Your Council" at a course fee charge of £175.
- iv. The Council **noted** the letter of appreciation from the Community Association for its use of the burial grounds area for the Fete. The Council **requested** the Clerk to write a letter of thanks to EYRC for their prompt action in removing some dumped tyres on aldbrough road on the day of the fete.

50. ANY OTHER BUSINESS

None

51. DATE OF NEXT MEETING

It was confirmed that the date of the next meeting is 20th July 2011, 7.30pm in the school rooms..

Meeting closed 9.05pm

Signed (Chair)

Date