

WITHERNWICK PARISH COUNCIL

CHAIR: COUNCILLOR MR NORMAN WILKIE

**CLERK: MR P L WILSON CPFA
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**Minutes of the Annual Council Meeting of Withernwick Parish Council
Held in St Alban's Church on 30th May 2012 at 7.30pm**

PRESENT: - Parish Councillors: Mr N. Wilkie (Chair), Ms D. Dickinson (Vice Chair), Mrs D. Carr, Mr M. Grove, Mrs E. Grove, Mr C Sharp and Mr S Croft.

CLERK: - Mr P L Wilson

1. ELECTION OF CHAIR

Cllr N. Wilkie was proposed, seconded and **unanimously elected as Chair** for the forthcoming year.

2. ELECTION OF VICE CHAIR

Cllr D. Dickinson was proposed, seconded and **unanimously elected as Vice Chair** for the forthcoming year

3. APOLOGIES

There were no apologies given at the meeting.

4. DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS

None.

5. COMPOSITION OF THE COUNCIL

The Council considered the verbal report of the Clerk concerning the vacancy on the Council. The Council **unanimously resolved** to continue advertising the vacancies.

6. ANNUAL MEMBERSHIP

The Council considered, and **unanimously resolved to approve** the following:-

- i. ERNLLCA for the Council.
- ii. Society of Local Council Clerks for the Clerk.

Initials

7. REVIEW OF GOVERNANCE AND OTHER DOCUMENTS

The Council considered and **unanimously resolved to approve** the following documents as circulated with the agenda:-

- i. Standing Orders
- ii. Financial Regulations
- iii. Asset Register
- iv. Severe Weather Plan – **amendment unanimously approved** to hold the Emergency Village meeting in the Falcon public house
- v. Health and Safety Policy - **amendment unanimously approved** to ask all contractors and Undertakers for their Health and Safety policy and relevant Risk assessments prior to any work commencing.

The Council **considered** the two different models of a new Code of Conduct as required by the Localism Act and **unanimously resolved** to consider at its next meeting a Code based upon the Government model because it considers that the ERYC model

- i. had a reference to bullying that was not appropriate,
- ii. required the agreement of the Monitoring Officer for any non-disclosure of interests, to which the Council does not agree, and
- iii. requires a wide definition of interests to register, whereas the Council believes that this should be restricted to only interests **relevant** to the role of a councillor.

8. MEETINGS

The calendar of meetings for the forthcoming year as circulated with the agenda was **unanimously approved**, subject to meetings being held in the new centre in Hatfield during the winter months. The next meeting of the Council is therefore on 27th June 2012, 7.00pm in the Church

Meeting closed 8.30pm

Signed (Chair)

Date