

**WITHERNWICK PARISH COUNCIL**

**CHAIR: COUNCILLOR MR ANTHONY CROOK**

**CLERK: MR P L WILSON CPFA  
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**Minutes of a Meeting of Withernewick Parish Council  
Held in the School room on 23<sup>th</sup> November 2011 at 7.00pm**

**PRESENT: - Parish Councillors: Mr A L Crook (Chair), Mr N Wilkie (Vice Chair), Mrs D Carr, Ms D Dickinson, Mr M Grove, Mrs E Grove, Mr C. Sharp and Mr J Mann.  
CLERK: - Mr P L Wilson**

**108. WITHERNWICK WIND FARM**

The Clerk referred to the draft constitution circulated with the agenda and this was **approved** for passing to EnergieKontor. The Council agreed that its priority was for the provision of a Village Hall as soon as possible.

**109. PARISHIONERS QUESTIONS**

There were no parishioners' questions.

**110. APOLOGIES**

There were no apologies.

**111. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS**

None.

**112. MINUTES OF THE LAST MEETING**

The minutes of the meeting of 17<sup>th</sup> October 2011 were **approved as a true and correct record, subject to the addition of Mr J. Mann as being present, and duly signed by the Chair.**

**113. MATTERS ARISING FROM THE MINUTES**

None.

**114. COMPOSITION OF THE COUNCIL**

The Council considered the verbal report of the Clerk concerning the 1 vacancy on the Council. The Council **resolved** to continue advertising the vacancy.

**Initials .....**

**115. LIST OF TASKS FOR CONSIDERATION**

- i. **Asset Register** – the final draft, as circulated with the agenda, was **approved and it was agreed** to submit it to the Insurance Company for comment and probable amendment to values on the current policy.
- ii. **Community Emergency Plan** – the following skeleton Severe Weather Plan was **approved**, being based upon actual events following the snowfall in November 2010:-
  - a. Call an Emergency Village meeting in the School Rooms.
  - b. Ascertain who needs help, and who can help, in relation to the particular emergency.
  - c. Engage local experts in the relevant field (e.g. JCB Contractor for snow clearance of all village routes not cleared by East Riding of Yorkshire Council) to address the problem.
  - d. Parish Council Members and other parishioners where possible to assist the contractor.
  - e. Parish Council Members and other parishioners to assist those in need of help (e.g. by shopping for food).

**116. ST. ALBAN'S CHURCH**

A specification for the replacement of the steps was **agreed**. It was also **agreed** to invite tenders from the following:-

- i. Dave Young, Hornsea
- ii. Landsco Construction, New Ellerby
- iii. Paul Ashbridge, Aldbrough

**117. PLANNING ISSUES**

None to report

**118. FINANCE**

i. The following payments were **approved**:

- i. HAPS for grass cutting payments for November and December - £120.80 each.
- ii. P. Wilson (Clerk) – net pay for October - £192.50.
- iii. HMRC (via Post Office) for PAYE deducted from payment to Clerk - £48.00.
- iv. P. Wilson (Clerk) – expenses for October / November - £133.35.
- v. John Allison – Path maintenance - £251.40.
- vi. Audit Commission – 2010/11 Audit Fee – £162.00.

ii. The Council **considered** the latest budget report for 2011/12 circulated by the Clerk and **noted** the estimated surplus at the year-end of £2,084.

iii. The Clerk summarised the report circulated with the agenda concerning the budget and precept for 2012/13. The Council **unanimously agreed** that the budget, and therefore the precept, should be set at a level that results in the same council tax liability for each household as levied in 2011/12. The Council **noted** that if the currently estimated council tax base of 176.8 was confirmed at the ERYC meeting on 13 December 2011, this would mean a precept demand of £6,596. The Clerk was **instructed** to liaise with ERYC immediately following the meeting on 13 December and to bring a report for approval to the next meeting.

**119. WITHERNWICK BURIAL GROUND**

There was nothing to report.

**120. LOCAL PARISH PATHS PARTNERSHIP**

There was nothing to report.

Initials .....

**121. HIGHWAYS**

- i. It was reported that there was again a lot of mud on the footpath alongside Aldbrough Road approaching the Burial Ground. Councillor Sharp agreed to speak to the local ERYC engineer about this.
- ii. It was also reported that a number of old tyres had again been dumped in the village, but that these had been quickly cleared.
- iii. It was also reported that large vehicles had been seen mounting the pavement near to the Public House which has resulted in cracked paving slabs. The vehicle was believed to be Bowyers Transport and may have been working for a local egg producer. The Clerk was **instructed** to write to the producer asking for alternative routes to be considered.

**122. WAR MEMORIAL**

There was nothing to report.

**123. CALENDAR OF MEETINGS 2012**

The Clerk referred to the draft calendar circulated with the agenda. There was a short debate about the regular timing of meetings, and it was **agreed** that with effect from the March 2012 meeting, the Council will meet on the 4<sup>th</sup> Wednesday of the month, subject to the premises being available. The Clerk agreed to revise the calendar and bring a further draft to the next meeting.

**124. OTHER ITEMS OF INFORMATION**

The Clerk reported on a range of correspondence that he held details for reference. **The following decisions were made**

- i. The Council **agreed** to the submission of an application to ERYC for a severe weather grant, noting the Severe Weather Plan approved at minute 115 above.

**125. ANY OTHER BUSINESS**

- i. Councillor Dickinson reported that she had received a request from the Community Association for permission to decorate the War Memorial with Christmas lights. This was **approved**.
- ii. Police attendance at Council meetings was raised and the Clerk confirmed that he had supplied dates of meetings for this purpose.

**126. DATE OF NEXT MEETING**

It was confirmed that the date of the next meeting is 18th January 2012, 7.00pm in the school rooms.

**Meeting closed 8.30pm**

**Signed .....** (Chair)

**Date .....**