

**Withernwick Community Association (WCA)**  
**Minutes of the meeting held on 24<sup>th</sup> January 2011 8pm**

**Attendance:**

Mike Soper (Chairman), Sue Voase, Jo Arnett, Val Harrison, Carol Wilkie, Dawn Dickinson, Barrie Wood

**Apologies:**

John Witty, Charles Sharp, Julia Beevers

**Bank Account and Finances**

The Income & Expenditure account was handed out to members present. A donation has been made to WCA by John & Mirie Moulds which is very kind and generous of them.

**Sunday School Rooms**

Mike Soper informed the committee that the Parish Council had discussed this issue at their recent meeting and reiterated that all letters of representation must be in writing to Mr K Himsworth by 1<sup>st</sup> February, 2011.

**Business Plan for WCA**

Barrie Wood kindly attended the meeting to discuss the steps in preparing our Business Plan. Barrie has been looking into the 10 step guide for Business Planning for Community Buildings a document produced by Rural Action Yorkshire. He said the first 9 sections need discussing and deciding upon then the results of enquiry can be drawn together. The actual obtaining of the information is up to WCA committee. Barrie suggested that each of the committee members download the (40 page) 10 step guide for business planning for community buildings from [ruralactionyorkshire.org.uk](http://ruralactionyorkshire.org.uk) website under the heading of village halls and each member to look over the document and form a Sub Committee.

Sue Voase is to make contact with Karen Wood at ERYC in connection with a template business plan for village halls and also to contact other village halls for advice in the preparation of a business plan.

**Upcoming Events**

**Easter Egg Hunt – Monday 25<sup>th</sup> April 2011**

Mike and Dawn have kindly volunteered to undertake this task again this year.

**Royal Wedding Street Party**

Mike Soper asked the committees views on holding a function to celebrate the occasion on Friday 29<sup>th</sup> April 2011. Various suggestions were discussed. Mike is to speak to John Sherman at the Falcon before anything is planned.

**Village Fete – Sunday 26<sup>th</sup> June 2011**

It was decided that this years proceeds would split between Alzheimer's and the WCA fund.

The list of events (to be confirmed) were briefly discussed – Brass Band, Dog Agility, Dance Display, BBQ, Cakes, Plant Stall, Hot/Cold Drinks, Ice Cream, Tombola, Lucky Dip, Raffle, Face Painting, Stocks, Clown Face, Coconut Shy, Hoopla, Hamper Grid, Village Craft, Fair Trade Stall, Book Stall, Toy Stall, Vintage Tractors, Motorbikes, Rodeo, Bouncy Castle, Horse/Cart Rides.

Sue is to put out a request on the Village Website for the loan of tables, Marquees/Gazebos, Burco Boiler, Chest Freezer and most importantly Help the day before setting up, on the day and also taking down the marquees and clearing the site once the fete has finished.

**Any Other Business**

Mike Soper suggested that we seek additional new members to come onto the Committee, some have already shown an interest and Mike is to make contact with them accordingly.

**NOTE :**

**The next meeting is discuss the Business Plan by the Sub Committee only this will take place on Monday 28<sup>th</sup> February 8pm at the Falcon**

**The next normal monthly meeting will take place on Monday 21<sup>st</sup> March 2011 8pm at the Falcon.**

**Meeting Closed at 9.40pm**