

Easter Event planning meeting held on 14th April 2025 (including up-dates)

Trustees present :- L Graham, M Mann, N Harvey, J Ashton, C Wilkie, C Wrightson, K Brown

Friends present :- E Whittaker

Minutes

1. LG opened the meeting by saying that the weather forecast was saying 70% chance of rain for Sunday which gave us three options, 1) To cancel 2) to incorporate into the May event (pending availability of Furry Friends) or 3) to go ahead as planned. A discussion took place and it was agreed to go ahead as planned.
2. Furry Friends are coming from another event and ETA is 2:30pm. They will be bringing the small animals only and will arrive in their van not with the horse box as anticipated. A discussion took place regarding Marshalls for getting them into their designated place under a Marquee and again for helping them to leave. All present agreed to wear hi vis as Marshalls for this. They will bring their own tables but have asked for help with amount of time the children spend with the animals. The children who want to hold and stroke them, will need to wash their hands before and after using the Portaloo washbasin.
3. The two Portaloo's will now be delivered on Thursday and they will go just near the hedge inside the gate which is not locked, the same as on the VE day event.
4. Jon has very kindly said he would pick up the generator for us on Thursday and return it Tuesday and will get help to move it as it is very heavy. LG has a weatherproof extension box which takes 4/5 3 pin plugs which she will find. NH asked what it would be used for, LG said hot drinks and music as hot drinks were available at every event she's been to and as it was April and could be cold, people might like the choice of hot or cold drinks. A discussion took place and EW said her husband has a small one which would have enough power for our needs at future events and will ask him if we could use it, if he agrees, the generator bookings for the future will be cancelled.
5. LG suggested putting the new gazebo with the BBQ and the drinks table where the music man was on the VE day and having the Marquees close together in case it rains. It was agreed to use cool boxes and ice packs for the beers etc as ice would need to be stored in one of our own freezers until Sunday and no one has room. A discussion took place on the Marquee stored at Sue & Stuart Voase's. It was agreed to get it out and see if it was still usable after being in storage for a number of years and agreed it would be disposed of if it was no good. LG said she also wanted to get the Berico boiler out that was also stored in a box to see if it still worked and bin if it didn't as there is no point in storing stuff that needs discarding, everyone agreed and if it doesn't work we would need to locate the Churches boiler to use.
6. Jon very kindly agreed to get the pubs BBQ over for us which Matt and Beth have kindly lent to us. LG will contact Craig to find out about gas for it when the phot Craig requested is available. CaW daughter has a nearly full gas bottle that she wants rid of so CaW will arrange to get this too.
7. LG said that as we had no PA system, it would also be good having the marquees closer together rather than spread about which led to a discussion on buying the PA discussed at a previous meeting all agreed that KB would find the link and go ahead and buy it which led to further discussions on storage. LG said she could store it.
8. All agreed the set up would be :-
 - New gazebo – with the generator at the back near the hedge, for BBQ which NH will cook on wearing her own gloves, using her own tools and displaying her food hygiene certificate and the table for the boiler, hot & cold drinks with LG and CaW serving them and taking money for BBQ and hot drinks as NH cant handle food and cash. A discussion took place on alcoholic drinks which we can't sell as we left it too late to get the licence, so it was agreed that all of the cold drinks including the alcoholic ones will be given away free of charge to both adults and children when they buy their £3 burger or £2 hotdog.
 - MM and KB will sit at the end of the competition table and start the egg hunt around 2:15 and have two buckets, one for the egg shells after they have been swapped in exchange for cream egg sized egg in bucket no two.
 - EW will judge the 1st, 2nd and 3rd places for the painted egg competition.
9. A lengthy discussion took place on setting it all up. Because of the time it takes and the weather, it was agreed to get the Marquees and gazebo up from Friday in case it rain's and the inside things on Sunday morning. So setting up the Marquees & gazebo will start on Friday afternoon from 2:30pm on wards and continue Saturday afternoon from 2:30pm until they are up ready for the inside stuff to go in on Sunday around 12:30 as the event is due to start at 2pm. Then people can come and help when they are free.

10. The shopping list was discussed, LG asked NH if she would like CaW to go and do this with her but NH said she would do it bit by bit over the week and wouldn't be able to use her charity bank card as she wouldn't get her 10% staff discount which Tesco have recently reduce for 15%, so she will give the receipts to CaW for reimbursement.
11. LG gave CaW the receipt for the egg shells and had already emailed the paypal receipt for the fire blanket for the BBQ. ChW has a first aid box we can have for our events but doesn't know if there is anything inside, LG said it's the box we need and will get the wipes, plaster etc when she goes shopping to fill it up.
12. it was agreed by everyone that people could bring their own drinks if they wanted to provided there was no glass. NH said that we needed to display an allergens list. LG to ask Sue when she messages her re-equipment. LG has a couple of buckets for the eggs and possibly one for donations too.
13. MM asked LG to remind her that she has seen storage, unfortunately LG forgot – sorry MM!

Medieval day up-date

Of the 12 questions (which LG combined from the 2 emails they sent) that the panel want answer to before they make a decision doesn't look as bad as it might seem at first glance as LG is working on the business plan which incorporate explanations on all of the other questions!

KB is obtaining public liability for all of our events for 5 million pounds, other than that we have all of the answer's to all of their questions except the St John Ambulance who could take several weeks to get back to us they said.

As far as the Parish Council are concerned, we will not be using the playing field for the jousting demonstration with the quintain. Just as a foot note, NH and Stephen Croft, Chair of the Parish Council are both on the panel.

Some have already got their medieval costumes and others still need to get one, £20 max each with receipts required.

The name of the re-enactors company will be 'The knights of Holderness'. ChW will write a letter and do a new poster for the event.